

# Albany Berkeley Girls Softball League

## Volunteer Areas

ABGSL is truly an all volunteer organization. It is run by parents and families; we have no paid staff. The League succeeds because many people put in many hours to do what's needed over the course of the season and the year. To get an idea of what's involved, take a look at the chart below. Each line lists a job vital to the League for which one or more volunteers take responsibility. The jobs are broken into areas, and the areas are supervised by Coordinators (the bold lines) who work year-round with each other and the League President to coordinate all the jobs and to make sure nothing falls through the cracks. The League President then works with the Board of Directors to resolve any issues that arise and to make sure that League operations are consistent with ABGSL's philosophy. NOT shown in this chart are the tasks done by League families who each put in a few hours of time, on request, in support of some league event or job. Altogether, this represents thousands of hours over the course of the year. We are always on the lookout for more people to share the load, because only by spreading those hours among many people can we avoid burn-out!

### **President (Walt Gill)**

- Manage League calendars
- General and strategic planning
- Work with Coordinators
- Work with Board and Committees
- Commissioners & Coaches (Micro, Younger, Middle, Older, Sting)
- Manager coordinator
- Reporter coordinator
- Recreational team formation
- Coordinate Rec and Sting Leagues
- Policy and issue resolution
- Grants
- Promotional wear
- ABGSL/Albany Little League parade
- Solano Stroll

### **Registrar/Board Secretary (Hilary Hoynes)**

- Registration database, reports & rosters
- Registration fees & scholarships
- US mailbox

### **Administration & Communication (OPEN)**

- Hotline
- Email
- Website (Sam Arriolo)
- Sponsors
- Photos & trophies
- Outreach (for players)
- Volunteer coordinator

### **Finance/ Treasurer (Ed Murray)**

- Budgets
- General ledger
- Accounts payable
- Accounts receivable
- Reporting and oversight
- ASA relations (insurance & registration)
- Contracts

### **Commissioner of Play (Michael Saaf)**

#### **Coaching Consultant: Katie Vickers**

- Player Assessments
- Player clinics
- Coach clinics
- Coach and player training materials
- Coach/manager binders
- Coach/manager orientation meeting
- Coach/manager recognition
- Scorekeeper clinic
- Field liner clinic
- Rulebook
- Umpires (adult & youth)

### **Bat-a-Que Coordinator (Lori Simpson)**

- Committee Chair
- Committee members
- Fundraising
- Communications
- Prize coordination
- Bat-a-thon
- Food
- Games
- Dunk tank

### **Field Coordinator (David Wampler)**

- Field permits
- Field scheduling
- Field maintenance
- Field development
- Relations with ASFU, cities, and UC

### **Equipment Coordinators (Bill Mack, Chris Killian, Lisa Romo)**

- Team equipment coordination